Business Preparedness

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EM
PUBLIC SAFETY, PUBLIC TRUST
### Hazards
- Fire
- Explosion
- Natural hazards
- Hazardous materials spill or release
- Terrorism
- Workplace violence
- Pandemic disease
- Utility outage
- Mechanical breakdown
- Supplier failure
- Cyber attack

### Assets at Risk
- People
- Property including buildings, critical infrastructure
- Supply chain
- Systems/equipment
- Information Technology
- Business operations
- Reputation of or confidence in entity
- Regulatory and contractual obligations
- Environment

### Impacts
- Casualties
- Property damage
- Business interruption
- Loss of customers
- Financial loss
- Environmental contamination
- Loss of confidence in the organization
- Fines and penalties
- Lawsuits

**Hazard Identification**

**Vulnerability Assessment**

**Impact Analysis**
**Business Impact Analysis**
- Develop questionnaire
- Conduct workshop to instruct business function and process managers how to complete the BIA
- Receive completed BIA questionnaire forms
- Review BIA questionnaires
- Conduct follow-up interviews to validate information and fill any information gaps

**Recovery Strategies**
- Identify and document resource requirements based on BIAs
- Conduct gap analysis to determine gaps between recovery requirements and current capabilities
- Explore recovery strategy options
- Select recovery strategies with management approval
- Implement strategies

**Plan Development**
- Develop plan framework
- Organize recovery teams
- Develop Relocation Plans
- Write business continuity and IT disaster recovery procedures
- Document manual workarounds
- Assemble plan; validate; gain management approval

**Testing & Exercises**
- Develop testing, exercise and maintenance requirements
- Conduct training for business continuity team
- Conduct orientation exercises
- Conduct testing and document test results
- Update BCP to incorporate lessons learned from testing and exercises
Mutual Aid Agreements

- Common among governments
- Starting to emerge in private sector
  - Businesses
  - NGOs
  - Associations

- Preparedness resources
- Recovery resources
- Online training
- Links to partners
- News & Opportunities